1. Travel On-site

- Climate & Weather in Nagoya
  July in Nagoya is hot and extremely humid (with sunshine, highs around 30 °C / 86 °F).
  To prevent summer afflictions such as heat exhaustion or heatstroke, drink cool water or
  other nonalcoholic beverage without caffeine as well as taking salt and minerals.

- Arriving to Nagoya from overseas
  Located about 40 km from Nagoya, Central Japan International Airport (Centrair) is
  conveniently connected to Nagoya and various locations across central Japan by public
  transportation.

  IATA Airport Code: NGO

  [Central Japan International Airport (Centrair):](http://www.centrair.jp/en/)

  For access to Nagoya Station, by train is the fastest and most convenient option. The
  Meitetsu Airport Limited Express train connects the airport to the station in approx. 30
  min.
  Fare: JPY 870 (Additional surcharge for limited express: JPY 360)

  [Meitetsu Line website:](http://www.meitetsu.co.jp/eng/airport-access/)
Other transportation information:
http://www.nagoya-info.jp/en/access/

● Access to the venue
Nagoya Station is the most convenient arrival point since it offers easy access to the venue.

From Nagoya Station to Kinjo-futo Station (the station nearest the venue), you can take the Aonami Line, which takes approx. 24 min.

From July 27 (Thu) to July 30 (Sun), a special train will run non-stop, taking 17 min. between Nagoya Station and Kinjo-futo Station.
  Fare: JPY 350

For the timetable for the Aonami Line, please check our website:
https://www.robocup2017.org/eng/venue.html

Aonami Line website:
http://www.aonamiline.co.jp/en/

In addition, we have released virtual tours to guide you around Nagoya and Kinjo-futo Stations and other nearby areas, so please refer to it when visiting the venue.
http://cms.dougavr.jp/media/tourmaker/robocup2017/

During the competition, inside the venue we will provide a set of tickets for the Aonami Line, the main means of transportation to and from the venue between Nagoya Station and Kinjo–futo Station. Please take the voucher in the participant’s bag you receive to the exchange counter (at the Exchange Center on 1F). We will then exchange the voucher for a set of Aonami Line tickets.

[Exchange periods]
- **Major League:** Participants and others involved
  - Dates: July 25 (Tue), July 26 (Wed)
  - Period: 9:00 – 17:00

- **Junior League:** Participants and others involved
  - Date: July 26 (Wed)
  - Period: 9:00 – 17:00
If you come to the venue by car, no special parking is available for participants. Please use the same parking area as for general visitors. For the information about parking around the venue, see the link below: https://www.robocup2017.org/eng/venue.html

● Travel Counter at Central Japan International Airport (Centrair) (Temporary)
[Staff Desk]
Our staff is waiting to support you following the schedule and places below:

Opening hours:  
July 24 (Mon)  8:00 – 20:00  
July 25 (Tue)  8:00 – 20:00  
July 26 (Wed)  8:00 – 16:00

Locations:  
1. Arrival Lobby on 2F  
   International Arrivals, near the information desk  
2. Access Plaza  
   Near the information desk

[Nippon Travel Agency Desk]
To support participants who booked accommodations through the RoboCup Booking System (operated by Nippon Travel Agency), the staff is also waiting to provide support following the schedule below. If you have any changes to your booking or travel information, please contact Nippon Travel Agency.

Opening hours:  
July 21 (Fri) – July 27 (Thu)  8:00 – 18:00
Location:  
Arrival Lobby on 2F  
International Arrivals, near the information desk

2. Opening Hours of the Venue
● Opening hours of the venue for participants
July 25 (Tue)  8:00 – 22:30  Setup for Major  
July 26 (Wed)  8:00 – 22:30  Setup for Major and Junior  
July 27 (Thu)  7:00 – 22:30  Preparations and Competitions  
July 28 (Fri)  7:00 – 22:30  Preparations and Competitions  
July 29 (Sat)  7:00 – 22:30  Preparations and Competitions  
July 30 (Sun)  7:00 – 19:00  Preparations, Semi-finals and Finals

Please Note: There are fewer trains from the venue to Nagoya station after 22:00. It is advisable to take trains before 22:00.
● Opening hours of the venue for the Public
July 27 (Thu) – July 29 (Sat)   9:00 – 18:00   Competitions
July 30 (Sun)   9:00 – 16:00   Semi-finals and Finals

3. On-site Check-in
Please note the following check-in times for Major and Junior participants:
• Check-in for all Majors: July 25 (Tue) – July 26 (Wed)   8:00 – 22:30
• Check-in for all Juniors: July 26 (Wed)   8:00 – 22:30
  Place: Check-in desk
    1F, Exchange Center, Portmesse Nagoya

Please be sure to complete your registration and payment in advance before check-in. If your registration status is not “checked,” e.g. because payment is still pending, we ask these teams to check in only after 13:00 on both days. Your registration status will have to be verified and fixed, if necessary, before you can be admitted to the venue.

Please Note: Individual check-in is not accepted. A team leader or mentor must check in for all the team’s members. All participants are required to submit the signed consent forms before participating in the competitions. The forms must then be handed in by the team’s representative at the Check-in desk. The procedure is not complete until all the necessary documents have been submitted.

Please download the consent forms at:
https://www.robocup2017.org/eng/important_information.html

4. Cargo Desk
● For teams who are using NIPPON EXPRESS for shipping the cargo
For the registration of receiving your cargo, please drop by the Cargo Desk (on the ground floor, Portmesse Nagoya Exchange Center) after checking-in. Instructions for the return shipment will be given at the desk as well.

Please Note: Teams who are using other company than NIPPON EXPRESS cannot receive their cargo at the Cargo Desk. Please inquire your own logistics provider.

● Opening Hours of the Cargo Desk
July 25 (Tue) to 26 (Wed)   8:00 - 17:00
July 27 (Thu) to 29 (Sat)   10:00 - 18:00
July 30 (Sun)   10:00 - 19:00
5. WLAN at the Venue

- Notes on using the WLAN
We have released important information on our website about the WLAN.

[https://www.robocup2017.org/eng/important_information.html](https://www.robocup2017.org/eng/important_information.html)

Please note that using Wi-Fi for general use at the competition venues (Exhibition Hall 2, Exhibition Hall 3 and Takeda Teva Ocean Arena) is not allowed. Public Wi-Fi service will be available at Exchange Center and Event Hall.

- Purchase of LAN Equipment
There is a big appliance store near Nagoya Station. LAN equipment is available there. Please refer to the link blow.

BIC CAMERA Nagoya Station West Store

[http://www.biccamera.co.jp.e.lj.hp.transer.com/shoplist/shop-033.html](http://www.biccamera.co.jp.e.lj.hp.transer.com/shoplist/shop-033.html)

6. Security at the Venue

Basically, the venue will be secured 24 hours a day.

Between 7:00 / 8:00 to 22:30, participants are responsible for their equipment and robots inside the team areas by themselves. During the public visiting hours (9:00 to 18:00), the entrances to the team areas will be secured by staff members (who will control the badges of those entering).

From 22:30 to 7:00 / 8:00, the venue will be locked, without any access from outside. Inside the venue, guards will be on patrol throughout the night.

7. Social Events
We are pleased to invite you to the associated social events.

- Opening Ceremony
  Date: July 26 (Wed)
  Time: 18:00 – 19:00
  Venue: Conference Hall, 3F Exchange Center, Portmesse Nagoya

- Junior Party
  Date: July 28 (Fri)
  Time: 18:30 – 20:30
  Venue: SCMAGLEV and Railway Park (outside of Portmesse)
  3-2-2 Kinjo-futo, Minato-ku, Nagoya, Aichi 455-0848, Japan
8. RoboCup Symposium 2017

● Overview
The 21st Annual RoboCup International Symposium will be held on July 31. All registered team members of competitions are automatically admitted to the Symposium. Team members do not need to register separately for the symposium.

The Symposium is a primary venue for presentation and discussion of scientific contributions to a variety of research areas related to all RoboCup divisions. Its scope includes, but is not restricted to, research and educational activities in robotics and artificial intelligence.

Date: July 31 (Mon)  08:50 – 18:00
Venue: The Aichi University Nagoya Campus
        Global Convention Hall
Address: 60-6 Hiraike-cho 4-chome, Nakamura-ku, Nagoya 453-8777 Japan
https://www.aichi-u.ac.jp/foreign/english/sasasima.html
Please NOTE!
The symposium will be held at DIFFERENT VENUE than the competition, at a location away from the competition.
Please check the location and come to the venue.

● Special Website for the Symposium
The materials for the Symposium participants will be available online on July 24 (Mon):

9. Move-Out
To ensure a smooth move-out after the competitions, please complete the return shipment procedure for your cargo at the Cargo Desk by 19:00, July 30. You are also requested to bring and store your hand-carry baggage in the designated area (the area will be informed later on) by 19:00, July 30.
Please move out all the equipment from the area not later than 12:00, July 31.

10. Participants Booklet
The Participants Booklet will be released on our website soon. It includes a lot of information about RoboCup 2017, such as venue map, event schedule and so on. Please download the booklet at:
https://www.robocup2017.org/eng/important_information.html

11. Closing
With only a week to go until the start of RoboCup 2017, we very much look forward to welcoming all of you in Nagoya soon.

We wish you and your team a safe and smooth trip to RoboCup 2017.

With warmest regards,

On behalf of the RoboCup 2017 Executive Working Committee:
Takeshi Ohashi, Chair
Hiroyuki Okada, Co-chair
Tomoichi Takahashi, Co-chair
Komei Sugiura, Co-chair